



## DESIGN-BUILD REQUEST FOR QUALIFICATIONS RFQ #2021-011

### Poplin Road Pump Station Interim Improvements

**Non Mandatory Pre-Submittal and Business Outreach Meeting:** Will take place on September 29, 2020. Although this meeting is not mandatory, attendance is strongly encouraged. Refer to page 2 for time and location.

**Due Date:** October 22, 2020  
**Time:** 2:00 PM EDT  
**Submittal Location:** Union County Government Center  
Administrative Services  
Procurement Division, Suite #709  
500 North Main Street  
Monroe, NC 28112-4730

#### **Procurement Contact Person**

**Name:** Cheryl Wright, CPPO, CLGPO  
**Title:** Director, Procurement  
**E-mail:** [cheryl.wright@unioncountync.gov](mailto:cheryl.wright@unioncountync.gov)  
**Telephone:** 704-283-3563

# Request for Qualifications

Note: This document was prepared using elements of DBIA Document No. 405 and 410.

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This **REQUEST FOR QUALIFICATIONS** (“RFQ”) from the Owner named below invites the submittal of a Statement of Qualifications (“SOQ”) from firms interested in providing design-build services for the Project described below. By submitting an SOQ, the Offeror represents that it has carefully read the terms and conditions of this RFQ and all attachments and Addenda and agrees to be bound by them. This RFQ is not an offer to enter into a contract, but merely a solicitation of persons interested in submitting an SOQ to the Owner for the Project.

**OWNER:**

Union County Public Works  
500 North Main Street  
Monroe, NC 28112

**PROJECT:**

Poplin Road Pump Station Interim Improvements

**Located in:**

Town of Indian Trail, Union County, North Carolina

In accordance with Union County (the County) guidelines, submittals for the services specified will be received by Union County at the specified location listed in this RFQ document, until the time and date cited. Submittals received by the correct time shall be considered. Submittals received after the due date and time will not be considered.

**PROCUREMENT WEBSITE**

To view or download the RFQ advertisement (excluding attachments) for this project go to either website listed below.

Union County procurement web-site: <http://unioncountync.gov/departments/bids-procurement/current-bids>

State of North Carolina IPS: <https://www.ips.state.nc.us/IPS/DeptBids.aspx>

**For a free download of the complete RFQ, including attachments, please email: [JDickerson@BrwnCald.com](mailto:JDickerson@BrwnCald.com), and include “RFQ #2021-011 Poplin Road Pump Station Interim Improvements” in the subject line. All prospective proposers must request a complete download with attachments.**

**SOQ DUE DATE AND TIME**

Offeror’s SOQ shall be submitted no later than: **October 22, 2020, 2:00 PM EDT**

**Mail or hand-deliver submission packets to:**

Union County Government Center  
Administrative Services, Procurement Division  
500 North Main Street, Suite #709  
Monroe, NC 28112-4730

**Attention:** Cheryl Wright, Director, Procurement

**Electronic (email) or facsimile submissions will not be accepted.**

All SOQs must be submitted pursuant to the instructions below. It is the Offeror’s sole responsibility to ensure that the SOQ is delivered in the manner required by this RFQ by the Due Date and Time. Owner has the right to reject any SOQs not properly delivered.

Submit one (1) original and eight (8) copies, in printed form and on a non-returnable CD or flash drive. Submittals must be submitted in a sealed envelope/box labeled **RFQ#2021-011, Poplin Road Pump Station Interim Improvements** along with the submitter’s name and address clearly indicated on the envelope/box. Instructions for preparing the Statement of Qualifications (SOQs) are provided herein.

**Non-mandatory Pre-submittal and Business Outreach Meeting:** September 29, 2020 at 2:00 PM EDT, this is a Virtual Meeting. Although this meeting is not mandatory, attendance is strongly encouraged. All persons requesting a complete download of the RFQ will receive an invitation to the virtual meeting.

**Deadline for Questions: October 13, 2020 by 5:00 pm, EDT.** Submit all questions regarding this Request for Qualifications (RFQ) to Cheryl Wright, Director of Procurement at [Cheryl.wright@unioncountync.gov](mailto:Cheryl.wright@unioncountync.gov). List in the email subject line: "RFQ #2021-011-Poplin Road Pump Station Interim Improvements".